HUTCHISON/MRC RESEARCH CENTRE RETREAT 2019

Frequently Asked Questions

Q – When/where is the retreat being held?
A - Moller Centre, Study Centre Building, Churchill College, Cambridge on FRIDAY 15 NOVEMBER 2019. A coach will be leaving the Hutchison at 8:30am. If you miss the coach, please make your own way there - a map can be found here:

Q – Can I take my own car?
A - Transport has been organised to take people from the research centre to the retreat venue. You can opt to take your own transport but please appreciate that travel expenses cannot be claimed without sufficient justification given – queries to MRC-CU administration.

Q – Registration and closing date?
A - Follow this link https://forms.gle/5jhRnmNzGpEDBdMC8 - closing date is SUNDAY 3 NOVEMBER 2019. (The link is also available through the Hutch intranet).

Q - Who is eligible to attend and is attendance compulsory?
A - Staff, students and visitors based within the research centre. Although attendance is not compulsory, you are strongly encouraged to attend. The main aims of the retreat are to share information through scientific talks and to facilitate research centre interactions. All information shared at the retreat should be treated as confidential.

Q – Do I need to register online if not attending?
A – Please indicate this on the registration form - it should literally just take 10 seconds of your time and really helps the retreat organisers.

Q - What if I choose not to attend?
A - You have the option of working or taking annual leave. If you do choose to work, please agree this with your line manager in advance and ensure the lone working policy is adhered to. Also bear in mind that Hutch support services will be limited. Time in lieu is not available.

Q - I have registered for the retreat but can no longer attend, what do I need to do?
A - If after registering you find you are unable to attend all or any part of the day please email admin@mrc-cu.cam.ac.uk. Changes can still be made up to the registration closing date and will help us greatly in organising the day’s events.

If on the day you find you are unable to attend please phone reception on 01223 763240.

Q - If I change my mind about attending and don’t inform the organisers, what action could be taken?
A - The per person cost is around £100, which may be charged back to the Group Leader’s budget.

Q - Will childcare be organised?
A - Childcare is not provided; however, if you are likely to incur an additional cost as a result of attending the retreat please contact admin@mrc-cu.cam.ac.uk prior to the event.

For any additional queries please email admin@mrc-cu.cam.ac.uk

*We look forward to seeing as many of you there as possible*